21 March 1955

MEMORANDUM FOR INFORMATION

SUBJECT:

Briefing of Secretary

- 1. The Honorable Sinclair Weeks, Secretary of Commerce, plans a trip to Europe about 20 April 1955 regarding the summer trade fair program.
- 2. Tentative plans contemplate a visit to Italy, Switzerland (luncheon stop only), West Germany (not Berlin), Belgium, Holland, London, and France.
- 3. The Secretary would like an appropriate briefing from OTA prior to his departure, perhaps during the week of ll to 15 April.

25X1A9a

PPC Staff, extension 8483 will coordinate this exercise by carling Mr. Allen Rowland on Code 16h, extension 1951, who is in charge of arrangement for the Secretary.

25X1A9a

Chief, Planning and Program Coordination Staff

25X1A9a

Distributions

DCI DD/P DD/I

C/FFC

RI